

GPC-AACN

March 3, 2011

5:15-6:45pm

Attendance: Jenny Richardson, Tracey Loudon, Jenny Cloud, Karen Godbole, Cynthia Perez, and LuAnn Staul.

NTI Leadership Development Workshop May 1, 2011: Registration for board members is paid by the Chapter. If you want to attend, please submit a check request form for \$85 to Sharon.

Storage of GPC Documents by clerical assistant: Donna is accruing an enormous amount of material at her home. Here is the approved process by the board:

- Bank and credit card statements: store for one year
- Event financial files: store electronically in designated file for 3 years
- CNE offered events: store for 5 years per AACN
- Original Board positions: store electronically in designated file
- Nurse of the Year: store electronically in designated file
- Merit Scholarship Applications: store hardcopy or electronically for 2 years
- Newsletters: store for 2 years electronically in designated file
- Board Minutes: store for 3 years electronically in designated file
- Receipts for various purchases: store receipts for items of value greater than \$200 until replaced
- GPC membership information: store only electronically since 2006
- GPC Board Elections: storage not necessary of any records, contained in minutes
- CCC Agreement letters: store current year

Mid-year Budget Review/Sharon and Tracey

- Currently below on expenses, yet exceeding expected income for 2010-2011 budget.

Committee Reports

Board Recruitment/Vivian and Jenny R.

- LuAnn will complete Nurse of the Year Award application
- Board election ballot and nurse of the year application will be sent electronically by April 1 and due by April 22. Donna will explore having the ballot voting by Survey Monkey which would allow a link on the electronic ballot.

- Nurse of the Year applications will be reviewed Tuesday, April 26 at 5pm.

Education/Fred and Diana via email

- Dinner Meeting: Approximately 30 members attended despite the snow. GPC did not accrue any expenses, actually had a \$400 profit.
- CCRN/PCCN Review: June 13-14
- Member Breakfast: Wednesday, May 11 at Crown Plaza. Karen will explore purchasing thumb drives as a gift to attendees.
- CNML Certification: August 19-21 with Lawanda Blackmon at Emanuel.

Symposium/Jenny R. and LuAnn

- Total Profit: \$30,275.55 (GPC: 70% = \$21,192.89)
- Evaluations to be discussed at next meeting
- Linda M. is requesting GPC financial support at NTI for Symposium chair-elect (\$750), chair (\$1,000), and post –chair (\$750) for 2011 NTI. The Symposium will build this expense into the 2012 symposium budget.
- Lectures for 2011 Symposium will be 60 minutes to provide 1 CNE credit.
- AACN President will be speaking.

Consortium/Lu Ann

- Four scholarships will be given to attend NTI.

Membership Update/Jenny C.

- Active Members: 401 active, 60 on hold due to expired AACN membership, CCRN: 189 with active AACN membership, PCCN: 24.
- Membership letter and card will be sent electronically.
- National chapter database will be primary database for GPC due to ability to export.
- Jenny proposed membership have a minimum of 2 years for \$25 and 4 years for \$40 to decrease the amount of yearly renewals occurring at symposium. Karen motioned, Jenny R. second, all in favor, motion approved.

Public Relations/Website/ LuAnn

- LuAnn will update the website with links to Board elections, Nurse of the Year Application, Member Breakfast, and CCRN/PCCN Review.

Treasurer Report/Sharon via email

- Balances as of March 2, 2011:

- Checking: \$12,066.39
- Debit: \$1,179.82
- GPC MM: \$80,385.01
- CCC MM: \$14,238.70

Meeting adjourned at 6:35.

Next meeting Thursday, April 7, 2011 from 5:15-6:30pm at Good Samaritan.

Respectfully submitted-

Jenny Cloud